

Sylvain Perrot

SENIOR PROJECT MANAGER AND BUSINESS ANALYST

15 years of experience with delivering IT solutions and almost 10 years managing projects including leading the business analysis and workshops, defining the functional specifications, designing the architecture, leading team and controlling the project scope, schedule, quality and cost. Fast learner, I also keep my knowledge of new technologies up-to-date to deliver reliable solutions.

Customer oriented, my international experience and my ability to communicate easily at all level of an organization help me to understand efficiently the key business and allow me to deliver state-of-the-art projects & solutions. Dynamic, I always succeed in building team cohesion and excellent colleague and customer relationship

Areas of Expertise:

- **Service Delivery Management**
- **Large-scale Project Management, Business Analysis**
- **Communication skills**
- **Team building & leadership**
- **International experience**
- **IT Strategy**
- **B2B & B2C Sales & Marketing, Event & Sport IT system,**
- **Enterprise Content Management**
- **Mobile & Connected solution**
- **Architecture**

PERSONAL INFORMATION

| | |
|----------------------|--|
| • Address | 128 Clos des écoliers – F-74140 Saint-Cergues - France |
| • Nationality | French |
| • Birth date | 28 / 12 / 1976 |
| • Tel | +41 79 829 2523 |
| • Email | sylvain@perrot.me |

PROFESSIONAL EXPERIENCES (see annexes for details)

| | |
|------------------------|--|
| • Since 12/2010 | <p>UEFA : ICT Project Manager</p> <ul style="list-style-type: none">• Global IT Strategy & Governance<ul style="list-style-type: none">○ Service Delivery processes & methodology definition○ Manage relationship with external partners (RFP, Offer, SOW, Contract ...)○ Participate to PMO meetings, Project Demand, Approval & Review Board○ IT Solutions Roadmap, Strategy & Service Improvement○ Define Service Support Level Agreement & Operation Level Agreement(SLA & OLA)• Project Management<ul style="list-style-type: none">○ Project opening (Planning, Resource allocation, roles and responsibilities, Budget)○ Project Execution (WBS, Team leading & monitoring)○ Project monitoring (Risk, Budget, Schedule, Quality & Scope)○ Risk management (identification, evaluation & mitigation)○ Reporting (KPI definition, Status, adapted reporting to business, stakeholder, management or governance)○ Project closing (lessons learnt, handover...)○ Team leading, Agile/Scrum Project management (inception deck, sprint definition, daily scrum meeting...)• Business Analysis<ul style="list-style-type: none">○ Business Process modeling (AS-IS/TO-BE)○ Business requirements (Gathering workshop, document redaction)○ Functional Specification, Test case & compliance○ Test & UAT• Other activities<ul style="list-style-type: none">○ Business Architecture, Domain expertise (Sport, Event, ECM)○ Lead team & Coordinate EURO 2012 support operations for accreditation, volunteer & VIP management in Poland & Ukraine |
|------------------------|--|

| | |
|---|--|
| <ul style="list-style-type: none"> 12/2007 – 11/2010 | Smartwave SA : Senior Consultant, IS/IT Architect, Business Analyst, Project Manager <ul style="list-style-type: none"> Creation & leading of the Mobile development team (iPhone, Android & blackberry) Project Management (initialization, monitoring, reporting) Business analysis (BPM, requirements, functional specification) Team leading, Development (.Net, J2EE, J2ME, iOS, Blackberry, Flex) ECM expertise & consulting (EDMS, DAM, RM, WCM) Technical Architecture (.Net, J2EE, Sharepoint, Alfresco, Documentum, ECM/DMS/DAM/RM, J2ME, iOS, Blackberry, Flex) Pre-sales & sales activities (RFI & RFP answer, Offer redaction...) |
| <ul style="list-style-type: none"> 07/2007 - 11/2007 | Cambridge Technology Partner : Senior Consultant, Business analyst, Architect <ul style="list-style-type: none"> ECM expertise & consulting (Documentum, Alfresco, Sharepoint, Livelink, OpenText) Technical Architecture (Alfresco, Documentum, SharePoint, ECM/DMS/DAM/RM) Project Management (initialization, monitoring, reporting) Business analysis (BPM, requirements, functional specification) Pre-sales & sales activities (RFI & RFP answer, Offer redaction...) |
| <ul style="list-style-type: none"> 04/2004 - 07/2007 | Blue-Infinity : Project Manager, .Net Architect, Team leader <ul style="list-style-type: none"> Project Management (initialization, monitoring, reporting) Business analysis (BPM, requirements, functional specification) Team leading, Development (.Net) ECM expertise (EDMS, DAM, WCM, RM) Technical Architecture (.Net, ECM/DAM) Pre-sales, sales & account management activities activities (RFI & RFP answer, Offer redaction...) |
| <ul style="list-style-type: none"> 07/2002 - 04/2004 | Prosodie : Development Engineer <ul style="list-style-type: none"> Project Management (initialization, monitoring, reporting) Business analysis (BPM, requirements, functional specification) Team leading, Development |
| <ul style="list-style-type: none"> 11/1999 - 07/2002 | Atos Origin : Development Engineer <ul style="list-style-type: none"> Business analysis (BPM, requirements, functional specification) ECM expertise (EDMS, DAM, RM, WCM) Development |

EDUCATION

| | |
|---|--|
| <ul style="list-style-type: none"> 1996 - 1999 | Engineering School (E3i, Tours - France) |
| <ul style="list-style-type: none"> 1995– 1996 | University IT qualification (François Rabelais University, Tours - France) |
| <ul style="list-style-type: none"> 1994 | C Bachelor's Degree (Tours - France) |

LANGUAGES

| | |
|--|--|
| <ul style="list-style-type: none"> French | Mother tongue |
| <ul style="list-style-type: none"> English | Fluent (several stays in England, 1 year working in USA) |
| <ul style="list-style-type: none"> Spanish | Basic |

SKILLS

| | |
|--|---|
| <ul style="list-style-type: none"> Methodologies | Project management methodologies (PMI, Agile/Scrum, Waterfall), Business Analysis |
| <ul style="list-style-type: none"> IT competencies | Windows (Server, Workstation), Unix / Linux, Application Servers, Database (SQL Server, Oracle), Distributed environment (Rest, WebServices, ESB) Programming (.Net, J2EE, J2ME, iOS, Flex, SQL), Network (Firewall, Protocol...) |
| <ul style="list-style-type: none"> IT systems | ECM/EDMS/DAM/RM/Collaboration plateforme (Documentum, Alfresco, FileNet, LiveLink, OpenText, SharePoint), CRM (MS Dynamics, Salesforce), ERP (SAP) |
| <ul style="list-style-type: none"> Tools | MS Office, MS Project, Modeling tools (Aris, Bizagi) |

TRAININGS

| | |
|--|---|
| <ul style="list-style-type: none"> 2013 | Project management training (based on PMI methodology) |
| <ul style="list-style-type: none"> 2012 | ITIL v3 certified Speak with Impacts (Communication) |

- **2009** | *Agile / SCRUM methodology training (Geneva)*
Alfresco webscript training (Componize, Marseille)
- **2008** | *C6 Product training: D2, P2, C2, D2 SDK (C6, Montpellier)*
Documentum 6 training: Administration and DFS development (EMC, Zurich)
- **2007** | *Sharepoint 2007, WSS 3.0 (ITTA, Geneva)*
- **2004** | *Sharepoint 2003, WSS 2.0 (PSEngineering, Geneva)*
- **2001** | *Documentum 4i: Technical Fundamentals, WDK, Web Publisher (Documentum, Paris)*

INTERESTS

Sports (motorsports, mountain bike, snowboarding, watersports, basketball, badminton)
Travels, Theater, Reading, New technologies

SINCE DECEMBER 2010

UEFA

- **Role** *Project Lead (Project Manager & Business analyst)*
- **Projects**
 - Participation to Global IT Strategy & Governance definition*
 - ✓ *PMO*
 - ✓ *Contract & Budget management definition*
 - ✓ *IT Solutions Roadmap, Strategy & Service Improvement*
 - ✓ *Define Service Support Level Agreement & Operation Level Agreement(SLA & OLA)*
 - Service Delivery & Service Enhancement Management processes & methodology definition*
 - ✓ *Process definition, Work agreement, Methodology and Organization with the supplier*
 - ✓ *Review of supplier procedures*
 - ✓ *Enhancement follow-up, Reporting*
 - Project Management*
 - ✓ *For corporate solutions*
 - *IAM, EDMS projects – 3 to 5 members – 3 to 5 months*
 - *Mobile device management – team of 6 members – 9 months (Solutions Evaluation, RFP, Selection, POC, Implementation; AirWatch Solution deployed on a new infrastructure with 700 mobile devices)*
 - *New UEFA Intranet – team of 8 members – 4 months (SharePoint 2013, .Net, SAP; delivery of a new SharePoint 2013 infrastructure; Implementation with Social Functionalities & Dedicated UI design)*
 - *In-house ERP architecture review – 6 members, 3 suppliers – 4 months (in-house .Net web based solution)*
 - *in-house ERP Evaluation & evolution RFI – 3 members, 1 suppliers – 4 months (in-house .Net web based solution)*
 - ✓ *For event solutions (Accreditation, Volunteer, VIP management, Ticketing, Media)*
 - *Design and project management for new fulfillment system (Seating plan, ticket printing and fulfillment process) for Media, VIP & other target population managed by UEFA (.Net, Silverlight)*
 - *Design and project management for RFID based access control system for Euro2012 (Panmobil Scanndy Basic with 2D barcode & RFID solution)*
 - *Design and project management for volunteer presence control system for Euro 2012 (.Net, Real-Time RFID Reader)*
 - *Design and project management for Public Screening (B2B License selling) (.Net)*
 - *Design and project management for B2C (Ticketing & Hospitality) systems (.Net)*
 - *Coordination of Implementation specialists in Poland and Ukraine (4 persons)*
 - *Coordination of Euro 2012 Operation Support for event projects part of my portfolio in Poland and Ukraine (9 venues, more than 100 persons)*
 - ✓ *For football solutions (Draw System & Fixture List)*
 - *Project management for new Draw System for EURO 2016 (TV Graphics, Draw procedure, Fixture List ...)*
 - ✓ *RFP, Offer/Proposal analysis, partner selection, SOW, contract follow-up, partners relationship management*
 - ✓ *Direct interaction with the different businesses at all level of the organization (coordinator, manager, head-of and/or director)*

SMARTWAVE

- **Role** *Project Manager, Architect & Business analyst*
- **Projects** *Responsible of the new smartwave's department development in charge of "mobile technologies"*
 - ✓ *Business analysis for mobile projects*
 - ✓ *Mobile development lead and architecture (iPhone, blackberry, android, windows phone) (2 to 3 developers)*
 - ✓ *Enterprise mobile Infrastructure consulting*
 - ✓ *Specific mobile application deployment*
- **Technologies** *Mac OSX, XCode, iPhone SDK 3.x & 4.0, Objective-C 2.0, Interface Builder, J2ME, Blackberry SDK, .Net compact framework*

MERCK SERONO

- **Role** *Project Manager, Business analyst & Architect J2EE/J2ME/EDMS*
- **Projects** *Participates to several IT projects in Merck Serono*
 - ✓ *inSite for Blackberry : in order to optimize the internal communication, design and implementation of a blackberry messaging system (Business analysis, architecture and development) (1 developer, 4 months project)*
 - ✓ *Payroll Review Application, Mobile Invoice Application (Project management, Business analysis, development) (2 developers, 3 months per project)*
 - ✓ *Documentum and D2 consulting (Business analysis, consulting ...)*
- **Technologies** *Java 5, Seam Framework, Maven, Spring, CXF, J2ME, J2EE, D2, Documentum, DFS, Oracle SOA Suite*

NOBLE

- **Role** *Project management, Business analyst &, Architect .Net/EDMS*
- **Projects**
 - ✓ *Business analysis & EDMS consulting*
 - ✓ *Design and architecture of a dematerialization solution based on MOSS 2007 and Kofax*
 - ✓ *Project management (2 consultants, 2 months)*
- **Technologies** *.Net 3.5, MOSS 2010, MOSS Solution implementation, Kofax integration*

BROLLIET

- **Role** *Senior Consultant, Business analyst, Architect J2EE/EDMS*
- **Project** *Accompanying the document management replacement from Oracle Content Services to Alfresco: Presentation of the Alfresco solution, Business Analysis and corporate EDMS Architecture and Prototype implementation.
Project Management and technical lead (1 developer / 1 edms consultant, 2 months)*
- **Technologies** *Alfresco 3.0 & 3.1, Java 5, Spring Quartz Tomcat 5.5*

CHUV

- **Role** *Senior Consultant, Business Analysis, Architecture and Flex development*
- **Project** *For the new VoIP system, implementation of an online system to allow the 10.000 users to request phone or options and follow their request during its approval workflow.
Project management tasks : workshop leading, project follow-up meeting (2 developers, 3 months)*
- **Technologies** *Flex, Java 1.5, Tomcat, Kerberos authentication, jBPM, Cairngorm, BlazeDS*

RICHEMONT

- **Role** *Project management, Business analyst, Architect .Net/EDMS*
- **Project** *Design, implementation and project management of a digital management system based on Document solution which provides an ergonomic user interface for marketing services and B2C solutions

Business analysis & Project Management (2 developers, 1 EDMS consultant, 3 months)*

- **Technologies** .Net 2.0, Documentum 6.0, DFS, DAM

OTHERS

- **Role** Senior EDMS Consultant
- **Project** Participating in several EDMS projects based on Alfresco or Documentum and C6 Solutions (D2, C2 ...) for multiple clients (WHO, ITU, Richemont, Ville de Lausanne, CGI...)
- **Technologies** Alfresco, Documentum 6.0, Documentum 6.5, D2, C2, DAM, RM

JULY 2007 TO NOVEMBER 2007

CAMBRIDGE TECHNOLOGY PARTNERS

NESTLE

- **Role** Business Analyst and Project Management
- **Project** Business analysis and Project Management for a BI and reporting application for IT infrastructure monitoring under Unix, Windows servers and services (Database, DNS, Web, Security ...)
- **Technologies** Microsoft Business Intelligence Suite, SQL Server, MS SSIS, MS Reporting Services

WIPO

- **Role** Business Analyst and Project Management
- **Project** Business analysis and Project Management for a BI and reporting application for IT infrastructure monitoring under Unix, Windows servers and services (Database, DNS, Web, Security ...)
- **Technologies** Microsoft Business Intelligence Suite, SQL Server, MS SSIS, MS Reporting Services

APRIL 2004 TO JULY 2007

BLUE-INFINITY

PHILIP MORRIS

- **Role** Business analyst, .Net Architect, Project Management, Account Management
- **Project** Participate in several IT/S projects for sales & marketing services: B2B, B2C, Product portfolio, DAM, PLM.
 - ✓ Design and manage a project for implementing a flash application to allow band to submit tracks that could be used in marketing campaign and which provide a workflow for track approval and contract management.
 - ✓ Building B2C solutions for electronic cigarettes (heat-bar)
 - ✓ Build an application framework architecture (based on SQLServer, Net, Ajax) to allow fast application development and deployment. This framework, built during the BIL application design and implementation, used to successfully develop and deliver 3 other projects (PPL, EEMA BIL, BrandVision, GTP Browser)
- **Technologies** .Net, SQL Server, WebServices, Ajax, MediaBin, Flash

VILLE DE LAUSANNE

- **Role** Business analyst, Project Management, EDMS Senior Consultant
- **Project** Design and Implement an EDMS Solution to manage all internal documents for all SIL employees.
- **Technologies** Alfresco 1.4, Oracle, NTLM, Active Directory

UNAIDS

- **Role** Business analyst, Project Management, .Net Architect
- **Project** Registry indicator application to follow-up and prevent epidemics all around the world.
- **Technologies** .Net, SQL Server, nHibernate

INTERSPORT

- **Role** .Net development
- **Project** For Intersport International, International Sport Specialist store, participate to the new online ski reservation web site development (B2B & B2C). This website generated nearly 250.000 online orders during a ski season (From October to April every year).
- **Technologies** .Net 1.1, WebServices, SQL Server 2000

ORANGE FRANCE

- **Role** Business analyst, ASP and Unix development
- **Project** For Orange, first mobile phone company in Europe with 19 million customers. Participate in several projects for the Orange information processing system which involves nearly 200 persons.
In particular:
 - ✓ participate to all project aspect on the Clients Services Web Application used to manage the whole system (Specifications, technical choices, development and testing),
 - ✓ participate to the development of the SMS server (X25 and TCP/IP Unix development)
 - ✓ participate to the testing phase of the Interactive clients service
- **Technologies** ASP, IIS 5, XML, HTML, JavaScript, DOM, XML, Sybase, COM Object, Unix C, SHELL Scripts

OCTOBER 1999 TO JULY 2002

TELUCO / ATOS ORIGIN

LA POSTE (MONTPELLIER)

- **Role** ASP Development, Test
- **Project** For La Poste, national mail delivery company. Involved in the new professional billing system in France. Specifications redaction, Web development (ASP, COM, DCOM, XML), Database development and Test plan definition
- **Technologies** ASP, Visual Basic, IIS 5, XML, HTML, JavaScript, DOM, SQL Server 7, Store procedure, COM OBJECT, SCRIPTING WSH

SCOR (PARIS)

- **Role** ASP development, EDMS and FileNet council
- **Project** Participate to the development of an EDMS application to manage contracts with other companies in the world and to share it between the different entities of SCOR (Paris, London and New York). ActiveX and COM objects development, Store procedure for Sybase and SQL Server, Interface development between FileNet and web application, Web Application development
- **Technologies** IIS, ASP, HTML, XML, XSL, Javascript, ActiveX, COM, Visual Basic, Visual C++, FILENET, SQL Server 2000, SyBase.

FLUOR DANIEL (HOUSTON, TEXAS)

- **Role** ASP development, EDMS and FileNet council
- **Project** Participate to the EDMS development based on the FileNet System. SQL and PL/SQL for Oracle 8i, Web application Development, Database architecture definition, Technical and Functional specifications.
- **Technologies** ASP, Javascript, DHTML, XML, XSL, ActiveX, COM, Visual Basic, FileNet, Oracle 8i, Crystal Report

SAUDI ARAMCO (DARHAN, SAUDI ARABIA)

- **Role** ASP development
- **Project** Participate to an Intranet application development to manage pipelines and access to technical information about pipe installation. Web Application development, SQL procedure for Oracle, Automatic PDF and Excel reporting generation, Technical and Functional specifications.
- **Technologies** ASP, Javascript, DHTML, Oracle, PL/SQL, XML, XSL, COM, Visual Basic